



Ottawa Community Coalition for Literacy

## **Non-Discrimination Policy**

**Revised and Approved by the Board of Directors  
September 12, 2012**

**Next Review Date: September 2015**

The Ottawa Community Coalition for Literacy seeks to represent the diversity of our community. All our promotions and communications present a balanced view of racial and cultural minorities, avoiding negative stereotypes about literacy.

Our organization promotes equal access to Literacy and Basic Skills Services. We respect the unique background of each individual. It is our expectation that staff and volunteers will show tolerance and respect for individual differences. Discriminatory behaviour will not be tolerated for any reason, including, but not exclusive to, sex, race, natural origin, creed, sexual orientation, religion or marital status.

### **Revising This or Other OCCL Policies**

OCCL is committed to developing policies that respect and promote the dignity and independence of people with disabilities. Therefore, no changes will be made to this policy before considering the impact on people with disabilities. Any policy of the Ottawa Community Coalition for Literacy that does not respect and promote the dignity and independence of people with disabilities will be modified or removed.

### **Contact Information**

Please direct questions, concerns or complaints relating to OCCL's Non-Discrimination Policy to our Executive Director:

Ottawa Community Coalition for Literacy  
210-404 McArthur Avenue  
Ottawa, Ontario K1K 1G8  
Phone: 613-233-3232 Fax: 613-241-4170  
Bell Relay: 1-800-855-0511  
Email: [info@occl.ca](mailto:info@occl.ca)